

Domain Transfer Questionnaire

It is recommended that you transfer the Registration of your Domain along with all the services) including Email and DNS) from your existing registrar or Hosting Company to it'seeze

This form is best filled out and saved using **Adobe Acrobat Reader** which can be [downloaded for free here](#)

A. Your Domain Name(s) Please specify the domain name(s) to use with your website:

www.

www.

www.

www.

B. Contact Details

Current domain registrar The company / organisation that your domain name is registered with.

Company Name:

Telephone Number:

Email:

Contact your current provider to obtain this.

Domain registration control panel

Website:

Username:

Password:

Verify: I have verified that these login details work.

Current email provider This is the company / organisation that host your email accounts.

Company Name:

Telephone Number:

Email:

Contact your current provider to obtain this.

Email control panel

Website:

Username:

Password:

Verify: I have verified that these login details work.

C. Services you would like it'seeze to provide

- All: Domain name and email.
Domain: Just domain name.
None: None of the above.
-

D. Your current email access

Please provide details of how you currently access email for your domain.

- Forward: All email is forwarded to another domain.
Webmail access: I use Google Business apps or Office 365 from email.
Exchange: Email is hosted on a Microsoft Exchange Server.
 None of the above
-

E. Email addresses

If you would like email addresses list them here. Please include any existing email addresses you wish to keep:

H. Additional Information

Please enter any additional information that you think may be of assistance to it'seeze when transferring your services from the existing hosting company to us.

PLEASE NOTE: We use the Control Panel access details that you provide (website/username/password) to enable us to log in to the Control Panel (on your behalf) and initiate the transfer of services from the existing provider to it'seeze. In some cases we will need to speak directly to the existing provider in order to carry out some steps of the transfer process. You must ensure that you contact them first and give your authority for us to speak to them on your behalf.

F. Confirm

Existing providers have been instructed that it'seeze have authority to speak to them regarding the transfer of services from them to it'seeze.

PLEASE NOTE: it'seeze will NOT instruct your existing provider to cancel your account with them or cancel any payment authorities you may have given to them to take payment from you in respect of the services that they provide. It is your responsibility to cancel your account and/or any payment authorities once the services that they were providing have been fully transferred to it'seeze.

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